



Title: Foster Parent

Department: Community Engagement

Reports to: Director of Community Engagement & Volunteer Manager

Updated on: 4/5/16

Status: Unpaid Volunteer

Hours: TBD

Brief Description:

Sometimes dogs and cats need additional love and attention in order to become more adoptable. Foster Parents welcome dogs and cats into their home while they are waiting for adoption and help the animals overcome any issues they may have.

Responsibilities:

- Meet Mission & Vision of Tulsa SPCA.
- Comply with all Tulsa SPCA policies and procedures, including a high standard of dependability for promptness and attendance.
- Provide a safe and comfortable home for the dog or cat to live in.
- Provide for the animal's basic physical and emotional needs.

Qualifications:

- At least 18 years old
- Must exhibit strong interpersonal and customer service skills; along with excellent verbal and written communication skills.
- Must exhibit strong skills of attention to detail, and task orientation.
- Flexible and adaptable to fast paced environments, and stressful situations.
- Multi-task and self-starter, ability to learn quickly.
- Must remain professional, calm, polite, friendly and empathic at all times; even during stressful situations.
- Must complete Adoptions, cat, and dog 101 training.